Reception policy

Our way of making an exceptional reception

LUST

Linköpings universitets förenade studentkårer

StuFF

Consensus

MEDICINSKA FAKULTETENS STUDENTKÅR

LinTek

Foreword

Consensus, LinTek and StuFF, hereafter referred to as the student unions, together form Linköping University Student Unions (LUST). LUST is a cooperative body for the member unions and serves the purpose of pursuing issues concerning all students at Linköping University, regardless of union affiliation.

The student unions are responsible, on behalf of Linköping University, for ensuring that newly admitted students receive a good welcome to the University. In order to ensure good quality and further development of reception activities, the student unions have chosen to develop a common policy through LUST regarding how the reception activities should be carried out.

The policy document is primarily a governing document for those working on reception activities linked to the student unions, but is also of interest to those who wish to gain greater insight into reception activities at Linköping University. The policy will be evaluated after each reception period in consultation with all organisers and relevant stakeholders and revised as necessary.

This document is translated from the Swedish version "Mottagningspolicyn" and is not an official governing document. There might be translation errors and information may be lost in translation. In a situation where the translated version can be interpreted differently than the Swedish version, the Swedish version takes precedence.

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1 About the reception

Linköping University is well known for its social introduction to student life through the well-organised reception' activities for newly admitted students. The reception[1] take place at the start of each semester and are organised by the students themselves through student associations that are more or less linked to programmes and/or courses at Linköping University.

1.1 Purpose and aim of the reception activities

The aim of the reception activities is to welcome and prepare the newly admitted students for their time at Linköping University. Starting to study should be both fun and exciting, and the reception should be a period to remember for the rest of your life.

The aim of the reception activities is to give each newly admitted student the opportunity to build a social network and to lay the foundations for good study techniques.

The student unions' aim in organising the reception activities is that:

- All newly admitted students should feel welcomed to Linköping University and to participate in the reception' activities. The newly admitted students are the recipients of the welcoming period, it is toward them the welcoming activities are directed.
- The activities should be designed to be varied and accessible. In addition, they will, as far as possible, be focused towards all newly admitted students.
- Newly admitted students should be encouraged to take their university studies seriously.
- No one should feel offended, harassed or discriminated against.
- Everyone involved should have a healthy approach to alcohol during the reception.
- Promote cooperation and integration between students in different programmes and faculties.
- Provide an introduction to the rich and varied student life that Linköping University offers.

[1]The reception is popularly known as Nolle-P. The name (noll = zero) comes from the fact that the period in question comes before the first period of study for science and engineering students. The time before a period of study is period zero, commonly referred to as Nolle-P. The name has been adopted throughout the University.

1.2 Purpose of the reception policy

The aim of the policy is for the student unions and others involved in the welcoming activities to reach a common understanding of what is characteristic of good reception for newly admitted students. The hope is that the reception policy will promote a positive change in attitudes and norms, as it is in everyone's interest that newly admitted students feel as welcome as possible as a result of the reception.

1.3 Scope of the reception period

A reception period means the period of time during which an organiser holds its reception activities. The reception activities must be approved by the Student Union. The reception period takes place in connection to the start of each semester. Together, the student unions decide when the period will start and end. In general[2] it runs from when the first organiser starts its reception activities until the last organiser has completed its reception activities, regardless of student union affiliation at Linköping university.

Everyone involved in the reception' activities must comply with the *Reception Policy* towards newly admitted students, regardless of their student union affiliation, throughout the reception period.

[2] On occasions when the semesters overlap, the student unions can decide that a student union can have its own reception period for their organizers.

2 Actors

Several players are involved at different levels in the reception activities at Linköping University. This policy concerns the players who are in some way linked to the reception at Linköping university. The players take part in the welcoming activity voluntarily – no one should be forced to take part. However, all players who choose to take part during the reception activities are bound by their commitments.

During the reception period, all players must demonstrate the seriousness of university studies. The actors involved are:

- Student unions
- Organisers of reception activities
- Peer students
- Performers
- Approved external players

A person who does not fall within the above-mentioned set of actors may not participate in the reception' activities.

2.1 Student unions

The student unions are responsible for the reception in relation to Linköping University. The main task of the unions is to coordinate the reception activities of the various organisers and to ensure that the contents of the various activities are consistent with this policy.

In addition to the reception policy, the unions may set further rules for their particular welcoming activities. These are regulated in cooperation agreements and/or peer student contracts for each union.

In the event of a societal crisis or other event that may affect the conditions in which reception take place, the student unions should seek to work with the university to establish a timeline for how and when the actors can expect to receive clearer guidance on the conditions for reception planning. Under certain circumstances, these conditions may outweigh this document.

2.1.1 Student unions undertake to:

- Each individual student union is responsible for ensuring that there is a contact person within its own organisation who facilitates contact between the student union and other participants.
- Plan and implement education for organisers of welcoming activities and peer students. The peer student education is planned and implemented in cooperation with the Student Health Service.
- Define the dates when the welcoming period starts and ends, and inform these to the organisers and peers.
- Ensure that representatives of the various organisers coordinate their activities.
- Be responsible for evaluation of the Reception Policy.
- Establish cooperation agreements with organisers and peer student contracts.
- Notify all organisers of reception activities of any change in the colour of sober peer students' t-shirts at least four months before the start of the reception period.

2.2 Organisers of reception activities

The organisers of reception activities may, for example, be peer student committees, party committees, peer student groups and section boards. Usually, organisers plan and implement welcoming activities for newly admitted students in the section they represent. As the organiser of the reception' activities, you also take on the role of a peer student.

In addition to the reception policy, organisers may set additional rules for their reception, as long as these do not contradict the reception policy and are approved by the student union concerned. Organisers have the right to decide who should be a peer student during their reception. A denial should happen on good grounds and the student union shall be informed.

Several organisers put on a theatrical performance that lasts the entire reception period. Further details are given in section *2.4 Theatrical Actors*.

2.2.1 Organisers of reception activities undertake to:

- Plan and be responsible for the social activities during the reception.
- Ensure that at least one person bears principal responsibility for the organiser's reception

period activities during the planning and execution of the reception.

- Be responsible for signing an agreement on reception activities with their student union, on their behalf.
- Participate in the educations, aimed at organisers, organised by the student unions in cooperation with the Student Health Service. Each organizer education is valid for 5 semesters.
- Not carry out activities during the reception period that are perceived as offensive, harassing or discriminatory to either actors or newly admitted students.
- Be role models for both peer students and newly admitted students.
- All newly admitted students concerned will be informed when all the theatrical performances have been revealed.
- Take action if a newly admitted student is suspected of being part of a theatrical performance, in accordance with section 2.4.4.
- Ensure that activities carried out in public places create a positive image of student life among the general public.
- Submit a description of any change of outfit to the person responsible at the student union for approval. This must be done within the time limit set by the student union.
- Report activities, budget, *gückel,*[3] *graphic material,*[4] etc. to the person responsible at the student union for approval. This must be done within the time limit set by the student union.
- Ensure that peer students wear peer student clothing. Any peer student t-shirt must not be the same colour as sober peer students' tops, in order to make a clear distinction between peer students and sober peer students. This also applies to any reception' shirts for the new students.
- Ensure that external participants act in accordance with the Reception Policy.
- Inform the new students about what is expected from them, according to *appendix 2*.
- In addition to these commitments, also comply with the requirements and commitments set for other peer students. (See *2.3 Peer students).*

2.3 Peer students

[3] Gückel is comedy theatre that may include singing, film or dancing.

[4] Examples of graphic material are reception' booklet, idol cards and patches.

Peer students work during the reception to welcome the newly admitted students. Peer students are there to support the newly admitted students in finding their feet socially and academically, support that applies to all newly admitted students who need help, regardless of faculty or programme.

2.3.1 Peer students undertake to:

- Hold valid peer student training. Ordinary peer student training part 1 is valid for 3 semesters. Before each reception period, peer students must also attend peer student training part 2. If there is any doubt as to whether or not a peer student should attend the peer student training again, the person responsible at the student union should be contacted.
- Sign and comply with the per student contract of the student union concerned. If the peer student contract is breached, be aware of and accept the consequences.
- Peer students may not consume alcohol stronger than 5,2 volume percentage, exceptions can be made by the concerned student union.
- Be aware of their role in relation to the newly admitted students and not exploit their position of power.
- Not exploit their position of power in relation to other players, students and external parties and treat them with respect.
- As far as possible, ensure that all newly admitted students receive equal attention. This means, for example, as a peer student not favouring individual newly admitted students or entering into romantic or sexual relationships with newly admitted students regardless of program affiliation.
- Be alert to people at risk of being excluded or who are behaving inappropriately and act accordingly.
- Prevent and take action if newly admitted students act in a way that violates the reception policy, in accordance with *Appendix 2* (for example if newly admitted students write gückel plays that are offensive, cause harassment, are discriminatory or are inappropriately crude in content).
- If a newly admitted student suspects that another newly admitted student is part of a play, peer students should notify the organizers who will then take action.
- Think about how they act as a representative of the university.

- Let the newly admitted students form their own opinion about students on other programmes at Linköping University, programmes linked to other faculties, students at other universities, the student unions, university staff, programmes and courses, and student associations.
- Be a guide in their studies and help newly admitted students to come to terms with the new type of study environment they face when embarking on academic studies.
- Respect the work that the organisers have put into the reception and be available to help if needed.
- Respect all types of theatrical performance that take place during the reception period.
- Participate actively throughout the reception; exceptions may be approved by the responsible organiser and the student union.
- During participation in activities, always be in a state such as to be able to take care of newly admitted students, regardless of programme or faculty, if necessary.
- Make their peer student role clear through their attire and/or accessories according to the instructions of the responsible organiser and student union. The peer student wristband must be worn throughout the entire reception period, exceptions can be made by the concerned student union. Peer student-patches are recommended to be worn on overall (or similar attire) but is not a requirement.
- Strive not to disrupt the study environment or other daily operations at the university, for example, by using high volume.

2.4 Theatrical actors

The aim of the theatrical performances is to bring the newly admitted students together and give them something to talk about by creating unexpected events. This is to promote cohesion and counteract exclusion.

2.4.1 Guidelines for theatrical performances:

- Players should design and perform the play for those for whom it is intended.
- By the end of the reception at the latest, players must step out of character.
- The individual participant should try to minimise the risk of misunderstanding by acting in a natural way in contact with non-students such as university staff, shop assistants and so on.

2.4.2 Organisers

Several organisers put on a theatrical performance that lasts the entire reception period. The outfits, appearance and activities of the organisers must convey responsibility.

2.4.3 Peer students who take part in farces (spexar)

There are several peer students who play different roles at the start of the reception. They may, for example, play a newly admitted student or be peer students taking part in various sketches. In order to avoid misunderstandings and the spreading of rumours, the organiser, peer students and other affected parties should be aware of all these sponsors.

2.4.4 Performers undertake to:

- Submit to the requirements and commitments set for other peer students. Exceptions to peer student attire may be made in consultation with the student union.
- Present their character, name, performance and reveal to the person responsible for the reception at the student union to have it reviewed and approved. The character, name, performance and reveal cannot be used if this is not approved. This must be done within the time limit set by the student union.
- In cases where the actor interacts with the newly admitted students; after the reveal, introduce themselves as who they really are so that the play has a clear ending.
- Cancel the play and clearly explain this to the party concerned within 24 hours if anyone is upset by the play.
- Endeavour to ensure that neither the new students nor people in the surroundings are frightened or made uncomfortable by the performance.

The following additionally apply to those who play a newly admitted student:

- Finish the performance at the latest during the third day of activities during the reception of the organiser concerned, but no later than five days after the start of the organiser's reception. The first day for these actors should be at the beginning of the concerned organiser's reception, exceptions may be made for special reasons.
- Dressing up as such an extreme character that no one can feel singled out. This character

must not be based on features that could be perceived as offensive, causing harassment or discriminatory. Those playing a role as a newly admitted student should not build relationships (for example, becoming friends) with the newly admitted students while the role is being played.

- Immediately get out of character if someone is upset by the character.

2.5 Approved external players

An external player is a person or organisation involved in the reception but not linked to the reception activities. These may, for example, be company or association representatives who are not peer students. An external actor must be approved by the student union responsible. Their participation in the reception' activities is limited only to the activities that have been approved by the student union responsible.

The organisers of the reception' activities involving an external player are responsible for ensuring that all participants are aware of and comply with the reception policy. These actors are not required to sign the respective student union's peer student contract, however, the organizers have the right to ask the actors to sign the peer student contract.

3 General rules and norms during the reception period

To ensure the quality of the reception period and make it as welcoming and inclusive as possible, there are a number of rules and norms that all players must follow.

3.1 Equal opportunities

Linköping University works actively on equal opportunities. This includes work on equality based on the seven grounds of discrimination and against victimisation. The aim during the reception period is to strive for a diversity of activities so that as many people as possible are able and wish to participate, and that the activities organised do not appear exclusive. All elements of the reception period should be designed with the seven grounds of discrimination in mind. These are:

- Sex
- Transgender identity or expression
- Ethnicity
- Religion or other belief
- Disability
- Sexual orientation
- Age

The assessment of discrimination, insults or harassment is based on the experience of the victim.

During the reception period, no form of ragging[5] may occur. There must be no encouragement or advocacy of violence.

3.2 Alcohol and drugs

During the reception period, many norms for the upcoming period of study are established, and those involved should endeavour to prevent the newly admitted students from developing harmful habits in terms of alcohol consumption. An important aspect to bear in mind is the possible presence of students under 18 years of age. There are special rules for the students under 18 years regarding

[5] This includes all forms of peer oppression and bullying, but also offensive behaviour, discrimination, harassment, etc

alcohol and access to student pubs and certain events. Questions regarding access to activities during the reception period should be addressed to the person in charge of the reception at the student union. For more information go to *appendix 1*. Everyone involved during the reception must comply with the following rules for alcohol[6].

Non-prescribed narcotics, nor nitrous oxide (laughing gas), must not be used under any circumstances.

3.2.1 The following applies during reception' activities:

For organisers of reception' activities

- Organisers of welcoming activities must comply with the rules set by the municipality on serving of alcoholic beverages and Swedish law.
- The first evening of the reception period should be alcohol-free to demonstrate that the main purpose of the reception period is not alcohol consumption.
- At least half of the planned days during the reception period should be completely alcohol-free. The days should be evenly distributed throughout the period, with a maximum of two consecutive days with alcohol.
- In addition to these commitments, also comply with the commitments set for other peer students.

For peer students

- Alcohol should not be a necessary element of organised activities – it should always be acceptable to be sober at an event.
- There must be no binge drinking or other encouragement to consume alcohol. If anything is unclear, contact the person responsible at the student union. A few examples of encouragement to consume alcohol are, but not limited to:
    - Lambo (Drinking song)
    - Marketing alcohol
    - Initiate drinking games or challenges
    - Glorifying being drunk or hangover

[6] Alcohol Act (2010:1622) Chapter 1, Section 5: ' Alcoholic beverage means a beverage with alcohol by volume exceeding 2.25%...'

- Peer students must behave in an exemplary manner. This requires peer students to treat alcohol wisely and avoid higher levels of intoxication.[7]
- Players may not consume alcohol stronger than 5.2% by volume, with the exception of those units for which the organiser has received special permission from the student union.
- Peer students may not consume any kind of mixed drink[8] no matter if the organiser or external players are responsible for the dispensing.
- Peer students must not buy alcohol for, give alcohol away to or receive alcohol from newly admitted students.

For sober peer students

- A sober peer student must be sober.
- At each individual event where alcohol is present, there must be at least two sober peer students. In addition to these two sober peer students, there must then be one sober peer student per group of 20 newly admitted students.
    - At events with under 40 newly admitted students, 2 sober peer students are required. At 40 or more 3 is required, at 60 or more 4 is required, at 80 or more 5 is required, at 100 or more 6 is required, etcetera.
- The organiser group is responsible to make sure that the right amount of sober peer students are present at their events where alcohol will be present.
- Sober peer students should wear sober peer student tops or sober peer student wristbands provided by the student unions, so that it is clear which peer students they are.
- At events where alcohol is present, sober peer students must be present from the start to the end of the event.
- A sober peer student should set a good example in how to take part sober in an activity involving alcohol. The sober peer students do not have any other obligations other than what is described in section *2.3.1 Peer students undertake to*.

Serving of drinks

- Water must always be offered free of charge when alcohol is served.

[7] Higher levels of intoxications in this policy is defined as “märkbart berusad” in “Alkoholtrappan” (FHM 2024)
[8] Clarification: mixed drink refers to, among other things alcoholic drinks, grogs and “fulvin”. “Blanddrink” found at Systembolaget is okay, as long as it's under 5.2 %.

- It should always be easy to choose non-alcoholic beverages, and these should be presented in a visible and positive way.
- At least one of the non-alcoholic beverages must be cheaper than the alcoholic ones; water does not count in this respect.
- At events where alcohol is served, no beverage stronger than 5.2% alcohol by volume may be served or sold without special permission from the concerned student union. This does not apply to events where alcohol is served by an external party.
- The organisers groups need special approval from the concerned student union in the case that an organisers group is dispensing or selling mixed drinks to the newly admitted students. The approval is needed regardless of mixed drink, even if it is intended to be below 5,2 volume percentage.

3.3 Suspensions and other consequences

Actors who do not follow this policy may receive a warning, other reprimands[9] or be suspended from partaking in activities and events during the reception. This encompasses all types of actors. New students can also receive warnings or be suspended from the reception according to the guidelines in *appendix 2*. A suspension can vary in time and extent, but last no longer than 2 weeks past the end of the reception. Further information about suspension is regulated in the respective peer student contract. If an actor gets suspended they need to retake the peer student education if they want to be an actor in the reception again.

Decision regarding consequences is made by the responsible contact person within the concerned student union.

[9] Other reprimands may include, but are not exclusive to, invalidation of peer student education or excluding a peer student from certain types of activities.

4 Activities

The aim of the activities carried out during the reception is for newly admitted students to get to know each other and their surroundings. The aim is for them to feel a sense of belonging, from fellow students to the university as a whole.

The following apply to activities:

- No social activity may interfere with scheduled studies. The schedule of newly admitted students must be taken into account when planning activities.
- Activities that take place on a weekday evening must not continue beyond 1.00 am.
- Activities during the reception should be organised to appeal as far as possible to all newly admitted students.
- Offer a variety of activities to enable all newly admitted students to participate (see section 3.1 Equal opportunities).
- The organisers are responsible for all contents of the activities.

The following is a review of common activities in the reception.

4.1 Assignments

Assignments are voluntary tasks usually intended to be solved in groups. They should not be too burdensome for the individual student and they should be possible to complete during the reception. All assignments should be free of charge for the newly admitted students.

Assignments may not be used to get boring work done for the organiser of the reception activity or for any other person. They must also not be humiliating or offensive. The description of the assignments is submitted to the student union for review and approval. The assignments cannot be used if they are not approved.

4.2 Competitions

Competitions aim to create a sense of belonging in a larger group where many people are committed to a common goal. It is important that these efforts result in boosting one's own group in such a way that it is not at the expense of any other group or person.

4.3 Parties

The main purpose of parties and other evening activities is to give newly admitted students additional opportunities to get to know each other, but they also aim to help them explore the multi-faceted nature of student life.

It is of utmost importance that the organiser knows what rules apply at the venue of the party. It is particularly important to remember to apply for a permit to hold events in public places and a permit to serve alcohol at private parties.

Read more in section *3.2 Alcohol and drugs*.

4.4 Gückel

Gückel is a major part of the entertainment during the reception and is an important student tradition. For many newly admitted students, the reception are the first time they encounter the phenomenon of gückel. For this reason, it is important to choose gückel with great care and not to put on performances that are interpreted as offensive or insulting. The theme and message of the organiser's gückel should be varied.

Examples of gückel to be avoided are satirical songs about other sections, faculties, higher education institutions and the like; performances containing racist or crude sexual innuendo; and all forms of striptease. It is extremely important that gückel is not at the expense of any other group or person. Nothing that encourages binge drinking may be included in the performance.

Read more in section *3.1 Equal opportunities*.

All gückel to be performed during the reception must be submitted to and approved by the student union representing the group for which the gückel is to be performed. Decisions to approve gückel are always based on the reception' policy.

4.5 Marketing and social media

Marketing made by players prior to- and during the reception intended for the newly admitted students must follow this policy. This includes all types of physical and digital marketing. Examples can be, but

not limited to, presentations of players or organisers or marketing for a specific event that takes place during the reception. In case of confusion or uncertainty, contact the concerned student union.

4.6 Gifts and inducements

If inducements are involved, they should be free of charge for the newly admitted students. Under no circumstances may alcohol be used as an inducement or gift. Creativity and ingenuity should be encouraged.

Appendix 1 – Action plan for newly admitted student under 18 years of age

Prior to the reception should the organisers group:

Contact the newly admitted student by phone and welcome them to LiU, in connection with this, information about the reception should also be conveyed. Be informative in the language as it is important that the newly admitted student understands, however it is important that it is done in a light and positive way so that the person feels welcome and not as a burden. Make it clear that the peer students will do what they can to ease the situation.

The points below should be raised during the conversation;

- Explain that there is a reception' policy that all actors at LiU must adhere to during the reception. This includes, among other things, regulation of alcohol consumption based on, among other things, the Swedish Alcohol Law.
- Clarify that this means that people under the age of 18 may not drink alcohol.
- This means that the newly admitted student will have a peer student with them in connection with alcohol events who will ensure that the law and reception policy are followed.
- Part of this is that the newly admitted student may be introduced to guards and bar staff right before each alcohol event begins, so the newly admitted student and peer student may be alone with the staff without any other guests.
- This applies to all alcohol events during the reception' period, for example sittning/banquettes and nightclubs.

During the conversation, the guardian's approval and signature must also be requested by the guardian (can be written and sent as a picture). This is because, by law, the newly admitted student is still the guardian's responsibility. Below follows what must be included in this approval and an example of how it can be designed:

- Full name of guardian and underaged newly admitted student.
- Phone number for guardian
- Social security number of the newly admitted student (including the last four)
- Signature of guardian

- Date & Place

Example:

I [GUARDIAN] certify that my son/daughter [Newly admitted student] (Newly admitted student's social security number) has my permission to participate in alcohol events during the reception' period at Linköping University.

Phone number

Signature, date & place

During the reception' period, in connection with the events:

As soon as the organizer has received information about the underage student, the Head of Study Social Affairs in the student union should be contacted. Before each alcohol event where the underage student is to participate, the organizer will also contact the person responsible for the event or the person responsible for the venue (Operation Manager, Hoben-General or similar) and let them know that there will be an underage guest, but that you will have a point peer student[10] who keeps track. A mutual agreement should be made with the responsible person for the event and the students on how you will proceed during the evening. The person responsible for the evening has the right to give the underage newly admitted student a special wristband or other marking to make it easier for the staff to make them out in a crowd.

Example:

If the event opens at 10 p.m. and the guard briefing takes place at 9 p.m., the underage newly admitted student should be introduced at around 9:50 p.m. This should be done discreetly, but at the same time so that all concerned parties understand what is going on.

When the point peer student comes to the party with the newly admitted student, the point peer student seeks out a designated person (can be the person in charge of the day, head of duty or alcohol responsible for the event). This person shows around the point peer student and the newly admitted student to all bars and guards, to ensure that the staff knows who the underage student is and what

[10] A point peer student accompanies the underage newly admitted student throughout the alcohol event and does not let the newly admitted student out of their sight. The point peer student is always sober.

they look like.

To the greatest extent possible:

The point peer student along with the underaged newly admitted student are presented before the event begins to guards and bar staff. This should take place between the guard briefing and the start of the party.

Choose a point peer student who is a responsible person, they can advantageously have an outgoing/charming personality to create a positive environment. It can also be an reassurance that this peer student is of the same identified gender. It is good if it is not always the same peer student who is the point peer student, but rotate the task as this is an additional responsibility in addition to the other responsibilities as a peer student.

Follow-up and evaluation after the event:

After each alcohol event in which the underage newly admitted student has participated, an evaluation should take place. This should be done by a peer student other than the one who has been or is to be a point peer student so that the newly admitted student feels that he can speak freely. In this evaluation, the following points can be addressed;

- How did the party/event feel, is there anything that should be changed?
- Did the newly admitted student feel singled out?
- Did the newly admitted student feel preserved or followed in a negative perspective?
- What can be improved?
- How does the newly admitted student want the point peer student to behave? (Keep your distance or be more like a friend?)

Think of

Peer students and the university have no right to follow newly admitted students outside of planned events and if the newly admitted student drinks alcohol then it is outside the power and responsibility of the players. It is important that the point peer student is sober throughout the work session.

What do you do if an underage newly admitted student comes drunk to an event?

If a newly admitted underage student shows up drunk or under the influence, they should be rejected from the event and guardians should be contacted. The student should also be given help to get home. This, as the organiser can be assumed to have served the underaged newly admitted student if a control would take place from, for example, an alcohol officer or the police. The organizer then risks losing their serving permit. Make this clear to the newly admitted student before the reception' period and remind during the reception.

Appendix 2 – The expectations on newly admitted students

Here are some guidelines to ensure a good time at the university both during and after the reception. If these guidelines are not followed, new students can receive a warning or get suspended from participating in the reception.

Following information should be given to the new students by you (the organizers) in an appropriate way. This should be done before or on the first day of the reception period.

1. **Respect the reception organisers and their activities.**

2. **Zero tolerance regarding violence, harassment or threats.**

3. **Under no circumstance are non-prescription narcotics allowed.**

4. **Treat others as you wants to be treated**

   Linköping University works actively with equal opportunities. This includes work on equality based on the seven grounds of discrimination and against victimisation.

   Grounds of discrimination:

   - Sex
   - Transgender identity or expression
   - Ethnicity
   - Religion or other belief
   - Disability
   - Sexual orientation
   - Age

The assessment of discrimination, insults or harassment is based on the experience of the victim.